



# Local Occupational Information Survey Unit

Welcome

## **LOCAL OCCUPATIONAL INFORMATION SURVEY (LOIS) UNIT**

The LOIS is a survey production group that collects employer data for 30 Metropolitan Statistical Areas throughout California to obtain information about selected occupations at the local level. Annually, LOIS staff identifies and contacts employers of 15-20 occupations that have been selected as being high demand, good wage occupations with opportunities for growth and promotion. The collected data is then summarized in the *Occupational Guides*, web-based reports with county-level data. The reports are available on the LaborMarketInfo Web site at <http://www.labormarketinfo.edd.ca.gov/occguides>.

A primary goal of the LOIS is to improve the match between the workforce needs of California's employers and the skills of job seekers. The LOIS does this by providing current, local occupational and employer hiring information that supports better labor market decisions. LOIS's information is designed to assist customers in making informed workforce decisions and career choices. The *Occupational Guide* model is targeted for use by

- Customers of One Stop Careers Centers and job placement organizations
- Students and counselors in high schools, community colleges, and universities
- Career explorers and job seekers
- Local Workforce Investment Areas
- Employers

LOIS information contained in the *Occupational Guides* includes:

- the benefit packages workers receive in different occupations in different parts of the state, including the percent of workers with access to medical coverage and the portion of the medical premium paid by employers
- employer requirements for applicant experience and training
- full- and part-time employment by occupation
- employers' recent recruitment history
- the level of difficulty reported by employers in finding qualified experienced and inexperienced applicants
- the outlook for hiring in the occupation over the next year

**(CURRENT SURVEY QUESTIONS)**

**ACCOUNTANTS AND AUDITORS**

1. Does your firm employ workers performing most of the duties in the occupation described above?  YES  NO  
 If YES, how many? \_\_\_\_\_ Do these employees work full-time \_\_\_\_\_ part-time \_\_\_\_\_ or both \_\_\_\_\_ ?  
 If NO, STOP and return this questionnaire in the enclosed envelope.
  
2. Does your firm recruit workers through a Union for the occupation described above?  YES  NO  
 If YES, please specify the Local (if known) \_\_\_\_\_
  
3. Has your firm recruited workers described in the occupation above within the past 12 months?  YES  NO  
 If YES, did these new workers fill existing vacancies \_\_\_\_\_ newly created positions \_\_\_\_\_ temporary assignments \_\_\_\_\_
  
4. How much prior work experience in this occupation does your firm require?  
 None  1 to 12 months  13 to 24 months  25 to 60 months  More than 5 years
  
5. Does your firm accept experience in other types of work for the above occupation?  YES  NO  
 If YES, please specify \_\_\_\_\_
  
6. If your firm requires prior work experience, will you accept vocational training in place of it for this occupation  
 YES  NO  Work experience not required
  
7. How difficult was it to find applicants who met your minimum hiring requirements in the above occupation?  
 Applicants with experience?  Easy  Moderately Difficult  Hard  N/A  
 Applicants without experience?  Easy  Moderately Difficult  Hard  N/A
  
8. Please indicate which benefit plans your firm offers to Accountants and Auditors.
 

	None	Medical	Dental	Vision	Life	Disability (non SDI)	Sick Leave	Vacation	Time-Off Bank	Retirement
Who work full-time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>					
Who work part-time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>					
  
9. If your firm offers medical insurance, what percentage of the premium does your firm pay for Accountants and Auditors? (Leave blank if medical insurance not offered)
 

	None	1-49%	50-99%	100%
Who work full-time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Who work part-time	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
  
10. During the next 12 months, do you expect your firm's employment level for the above occupation  
 to:  Decline  Remain Stable  Grow

*You may return the completed questionnaire in the enclosed prepaid addressed envelope, or fax it to (916) 262-2351. To complete this form electronically, please call 1-888-282-1395 and a representative will assist you.*

**LOCAL OCCUPATIONAL  
INFORMATION QUESTIONNAIRE**

**ACCOUNTANTS AND AUDITORS**

**(Proposed Survey #1)**

Examine, analyze, and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data.  
*Excludes: Tax Examiners and Collectors, Revenue Agents, & Budget Analysts*

1. **How many Accountants and Auditors does your firm employ?** \_\_\_\_\_

**If none, STOP** and return this questionnaire in the enclosed envelope.

2. **Do these employees work:** full-time \_\_\_\_\_ part-time \_\_\_\_\_ or both \_\_\_\_\_?

3. **What work shifts are available for Accountants and Auditors?**

- Day Shift
- Night Shift
- Graveyard Shift
- Other, please specify \_\_\_\_\_

4. **Is it difficult to find qualified applicants for Accountants and Auditors?** \_\_YES \_\_NO

If **YES**, please specify which qualifications **are lacking**.

- Skills \_\_\_\_\_
- Education \_\_\_\_\_
- Experience \_\_\_\_\_
- Other \_\_\_\_\_

5. **Does your firm prefer applicants for Accountants and Auditors to have any of the following credentials?**

(check all that apply)

- License \_\_\_\_\_
- Certification \_\_\_\_\_
- Union Membership \_\_\_\_\_
- Other \_\_\_\_\_

6. **Does your firm offer any of the following opportunities for Accountants and Auditors?**

(check all that apply)

- Internships
- Apprenticeships
- Youth Programs
- Other, please specify \_\_\_\_\_

7. **Does your firm offer Medical Benefits to Accountants and Auditors?** \_\_YES \_\_NO

If **YES**, what percentage of the insurance premium is paid?

	None	1-49%	50-99%	100%	Union pays
Full-time employees	<input type="checkbox"/>				
Part-time employees	<input type="checkbox"/>				

8. **What other benefits are offered to Accountants and Auditors?**

	None	Vacation	Sick Leave	Dental	Vision	Life	Disability (non-SDI)	Time-Off Bank	Retirement
Full-time employees	<input type="checkbox"/>								
Part-time employees	<input type="checkbox"/>								

9. **During the next 12 months, do you expect your firm's employment level for Accountants and Auditors to:**

\_\_\_Decline                      \_\_\_Remain Stable                      \_\_\_Grow

**ACCOUNTANTS AND AUDITORS**

**(Proposed Survey#2)**

Examine, analyze, and interpret accounting records to prepare financial statements, give advice, or audit and evaluate statements prepared by others. Install or advise on systems of recording costs or other financial and budgetary data.

*Excludes: Tax Examiners and Collectors, Revenue Agents, and Budget Analysts*

**1. How many Accountants and Auditors does your firm employ? \_\_\_\_\_**

If **NO, STOP** and return this questionnaire in the enclosed envelope.

**2. Do these employees work:**

- Full-Time
- Part-Time
- Both

**3. What work-shifts are available for Accountants and Auditors?**

- Day Shift
- Night Shift
- Graveyard Shift
- Other, please specify \_\_\_\_\_

**4. Is it difficult to find qualified applicants for Accountants and Auditors?**

- YES
- NO

If **YES**, please specify which qualifications are lacking.  
(Check all that apply)

- Skills \_\_\_\_\_
- Education \_\_\_\_\_
- Experience \_\_\_\_\_
- Other \_\_\_\_\_

**5. Does your firm prefer applicants for Accountants and Auditors to have any of the following: (Check all that apply)**

- License \_\_\_\_\_
- Certification \_\_\_\_\_
- Union Membership \_\_\_\_\_
- Other \_\_\_\_\_

**6. Does your firm offer any of the following opportunities for Accountants and Auditors? (Check all that apply)**

- Internships
- Apprenticeships
- Youth Programs
- Others, please specify \_\_\_\_\_

**7. Does your firm offer Medical Benefits to Accountants and Auditors?**

- YES
- NO

If **YES**, what percentage of the insurance premium is paid?

	Full-Time	Part-Time
A. None	<input type="checkbox"/>	<input type="checkbox"/>
B. 1-49%	<input type="checkbox"/>	<input type="checkbox"/>
C. 50-99%	<input type="checkbox"/>	<input type="checkbox"/>
D. 100%	<input type="checkbox"/>	<input type="checkbox"/>
E. Union Pays	<input type="checkbox"/>	<input type="checkbox"/>

**8. What other benefits are offered to Accountants and Auditors? (Check all that apply)**

	Full-Time	Part-Time
A. None	<input type="checkbox"/>	<input type="checkbox"/>
B. Vacation	<input type="checkbox"/>	<input type="checkbox"/>
C. Sick Leave	<input type="checkbox"/>	<input type="checkbox"/>
D. Dental	<input type="checkbox"/>	<input type="checkbox"/>
E. Vision	<input type="checkbox"/>	<input type="checkbox"/>
F. Life	<input type="checkbox"/>	<input type="checkbox"/>
G. Disability (non-SDI)	<input type="checkbox"/>	<input type="checkbox"/>
H. Time-Off Bank	<input type="checkbox"/>	<input type="checkbox"/>
I. Retirement	<input type="checkbox"/>	<input type="checkbox"/>

**9. During the next 12 months, do you expect your firm's employment level for Accountants and Auditors to:**

- Decline
- Remain Stable
- Grow

Employer Contact Information

Name/Position: \_\_\_\_\_

Company Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

County Location(s) where you employ this occupation:  
\_\_\_\_\_

EDD/LMID  
Local Occupational Information Survey  
(LOIS)

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